



## **JOB DESCRIPTION**

### **Support Tutor – Participatory Programme**

Greenwich & Lewisham Young People's Theatre (GLYPT) are seeking Support Tutors with experience of working with young people and a strong interest in drama or the arts. For our inclusion programmes, knowledge of Special Educational Needs and experience of working with vulnerable young people with diverse support needs and disabilities is essential.

Working alongside Tutors and Drama Therapists, and under the guidance of our Participation Manager, you will support the delivery of the sessions and provide pastoral care and additional support to young people with additional needs and challenging behaviour, across both our specialist and mainstream participation programmes.

#### **Main duties:**

- To provide support for young people from vulnerable backgrounds or those with Special Educational Needs and Disability (SEND) during their participation in drama and arts activities
- To support with behaviour management of all young people, ensuring that they are able to achieve their full potential
- To provide effective 1:1 support and pastoral care to young people with SEND before, during and after the sessions
- To support tutors in their artistic delivery of the session
- To liaise with the Project Tutors, Drama Therapist and Participation Manager as relevant
- To keep abreast of safeguarding concerns within the group and keep relevant staff up-to-date and informed at all times
- To act in a professional capacity to ensure the safety and wellbeing of all participants and provide additional support should any young person need specialist intervention
- To respond appropriately to the needs of participants, ensuring that all sessions are fully accessible
- To support with tracking and evaluation of the individual progress made by participants
- To attend planning and evaluation sessions as appropriate
- To attend training courses as required

#### **Person Specification:**

##### **Essential**

- Relevant qualification or experience in supporting young people with SEND in a workshop environment
- Experience of working with young people from vulnerable groups
- Ability to relate to young people including those with diverse needs

- The ability to create and maintain an inclusive and supportive environment
- Warm and friendly approach to a wide range of people
- Reliable with excellent timekeeping
- Strong team member
- Good interpersonal skills
- Strong communication skills
- Relevant training in safeguarding, special educational needs and disability, and mental health awareness; or a willingness to attend these training programmes

### **Desirable**

- Experience of working with BME groups and those with English as a second language
- Knowledge of mental health and arts as therapy
- Experience of using multiple art forms within a participatory arts or therapeutic setting
- A knowledge of Woolwich and the communities of South East London

**The successful candidate will be required to undertake an Enhanced Certificate from the Disclosure and Barring Service for work with children and vulnerable adults.**

### **TERMS OF EMPLOYMENT**

This is a fixed-term position September 2018 - July 2019 (with the possibility of extension).

**Rate of Pay:** £30-£50 per session (depending on session length).

### **Places of Work:**

Main place of work: GLYPT, The Tramshed, 51-53 Woolwich New Road, London, SE18 6ES  
Sessions also take place at The Horniman Museum, 100 London Road, London, SE23 3PQ  
and St John the Baptist Church Hall, 353 Bromley Rd SE6 2RP

**To apply for this post, please complete an application form and equal opportunities form (please note, we cannot accept CVs).**

**Please state your availability and interest in specific areas of GLYPT's Participation Programmes.**